



The Institution of Engineers (India)
DHANBAD LOCAL CENTRE

NOTICE
FOR ELECTION FROM DIVISIONS TO THE COMMITTEE OF THE
DHANBAD LOCAL CENTRE

For the Sessions 2023-2024 & 2024-2025

To
All Corporate Members
Attached to Dhanbad Local Centre

The members of the Committee of Dhanbad Local Centre of The Institution of Engineers (India) shall retire at the ensuing Annual General Meeting of the said Dhanbad Local Centre. It is, therefore, necessary to hold election to fill up the vacancies caused thereby for the sessions 2023-24 & 2024-25 in each Division as follows:

Aerospace Engg Division	: 00	Elect. & Telecom Engg. Division	: 01
Agricultural Engg Division	: 01	Environmental Engg Division	: 01
Architectural Engg Division	: 00	Marine Engg Division	: 01
Chemical Engg Division	: 01	Mechanical Engg Division	: 02
Civil Engg Division	: 02	Metallurgical & Materials Engg Division	: 01
Computer Engg Division	: 01	Mining Engg Division	: 03
Electrical Engg Division	: 02	Production Engg Division	: 01
		Textile Engg Division	: 00

Members retiring from the Committee after completion of three full tenure at a stretch shall not be eligible for re-election. However, they shall be eligible for re-election after a break of one term.

Interested Corporate Members are hereby called upon to submit the hard copy of their self-nominations as per the format given herewith along with biodata, self-attested photocopy of Identity proof and non-refundable earnest money of ₹ 3000/- (**Rupees Three Thousand**) by way of Demand Draft to the Convener, Board of Scrutineers so as to reach him by post not later than 5.00 p.m. on 31.08.2023 at the following address:

Dr. Somnath Chattopadhyay, FIE
Convener, Board of Scrutineers
The Institution of Engineers (India)
Dhanbad Local Centre
Signature Coral Apartment, Block-A, Ground Floor
Kusum Vihar, Phase-I, P.O. BCCL Township, Koyla Nagar
Dhanbad – 826005 (Jharkhand)

The acceptable proof of Identity of the candidate shall be his PAN card or Driving License or Photo ID Card issued by State/Central Government bearing his signature or Photo ID Card of The Institution bearing his signature or first page of his passport duly self attested.

A member attached to a Division shall be eligible to submit self-nomination for election only in that Division. The earnest money is acceptable only by **Demand Draft in favour of "The Institution of Engineers (India)", payable at Kolkata**. The Demand Draft must be submitted along with the nomination papers.

Somnath Chattopadhyay

Convener
Board of Scrutineers for Election to the Committee of
Dhanbad Local Centre for the Sessions 2023-24 & 2024-25

Date: 16.08.2023



To
The Convener
Board of Scrutineers
The Institution of Engineers (India)
Dhanbad Local Centre

Dear Sir,

Sub: **Election to the Committee of Dhanbad Local Centre
for the Sessions 2023-24 & 2024-25**

I, attached toEngineering Division hereby
nominate myself from the same Division for the subject election.

I attach herewith my updated biodata, ₹ 3000/- (Rupees Three Thousand) as the non-refundable earnest
money by way of **Demand Draft** (Six digit DD No. dated) and self-attested
photocopy of my PAN Card / Driving License or Photo ID Card issued by State / Central Government bearing my
signature or Photo ID Card of The Institution bearing my signature / first page of my passport as proof of my identity.

Thanking you,

Yours faithfully,

Signature : _____

Name : _____

Membership No. : _____

Division : _____

Date : _____

* I do hereby agree to serve the Committee, if elected. I declare that there are no proceedings by the Council or the
Ethics Control Board against me.

OR

* I do hereby agree to serve the Committee, if elected. I declare that there are proceedings by the Council and/or the
Ethics Control Board pending against me, the details of which are as attached.

Signature : _____

Name : _____

Membership No. _____

* **Strike out whichever is not applicable**

N.B. No payment by Cheque/ NEFT/ RTGS or any other online means shall be acceptable.



**SUGGESTED TIME TABLE FOR ELECTION FROM
DIVISIONS TO THE COMMITTEE OF DHANBAD LOCAL CENTRE**

	<u>Suggested Deadlines</u>
(a) Notification inviting self-nominations along with biodata and non-refundable earnest money of the requisite amount from eligible Corporate Members	- 16 August 2023
(b) Last date of receipt of nominations along with enclosures [not earlier than 15 days from (a)]	- 31 August 2023
(c) Scrutiny of nominations and intimation (by e-mail) to nominees for withdrawal	- 05 September 2023
(d) Last date of withdrawal by nominees	- 20 September 2023
(e) Finalization of the list of contestants	- 25 September 2023
(f) Commencement of the e-voting	- (01-15 October 2023)
(g) Closing of the e-voting [14 days from (f)]	- (15-29 October 2023)
(h) Counting and publishing of result [the next day to (g)]	- (16-30 October 2023)
(i) Annual General Meeting	- By 31 October 2023

Note:

- (1) The schedule should be prepared in the First Meeting of Board of Scrutineers and copy sent to the Honorary Secretary of the Centre and Headquarters.
- (2) Date of (f), (g) and (h) shall be confirmed / finalized by HQ in due course.
- (3) As per Regulation 6(a), the AGM of the Centre should be held on or before 31 October 2023. The notice of AGM which needs to be issued at least **15 (fifteen) days in advance may be issued without waiting for the results of election.**
- (4) The invitation for nomination should also include the election time table mentioning important dates in the election process as fixed by the BOS in consultation with the IEI HQs.